



Service Award

This form provides verification of contributions to the profession through service with an Institute for Supply Management® chapter.

The Continuing Education Hours awarded per year is set as a maximum of 7 per year.

Chapter Name: _____

Volunteer Position: _____

Volunteer Name: _____

Service Period: _____ (MM/DD/YY) to _____ (MM/DD/YY)

Continuing Education Hours Awarded: _____

Let it be known the above information is correct and has been verified by the President of the Chapter.

President Printed Name: _____

President Signature: _____

Date: _____ (MM/DD/YY)

If you are submitting the continuing education hours earned for recertification, submit this document along with the CEH template available online [here](#) to the certification application [here](#).

[Review Detailed Information Regarding the Recertification Process.](#)

Contributions to the profession can be up to one-third of Continuing Education Hours for ISM recertifications.